



**Newfane Central School District
Board of Education**

NEWFANE BOARD OF EDUCATION WORKSHOP MEETING MINUTES

DECEMBER 21, 2021

The December 21, 2021 meeting of the Newfane Board of Education was held in the Early Childhood Center Gymnasium. The meeting was called to order by Board President Lingle at 7:00 pm.

CALL TO ORDER

A. Casinelli, A. Kennedy, M. Lingle, E. Oudette, J. Schmitt, M. Stefanoski, S. Tomasine
M. Baumann, D. Hawkins, P. Young, A. Chaffee, K. Klumpp, remote

TRUSTEES PRESENT

OTHERS PRESENT

The District Mission Statement was read by Trustee Tomasine.

**PLEDGE OF ALLEGIANCE
and
DISTRICT MISSION
STATEMENT**

Motion made by Trustee Kennedy and seconded by Trustee Casinelli
RESOLVED, that the proposed agenda for December 21, 2021 be approved as amended.

**ESTABLISH ORDERS OF
THE DAY**
Approved the
agenda

Resolution Carried: 7 YES 0 NO

There were no comments at this time.

PUBLIC COMMENTS

ELEMENTARY AMPLIFY PILOT PROGRAM:

Elementary Principal, Danielle Hawkins, presented the Board of Education with a complete summary of the Amplify reading program. The update included an outline of student needs, a plan to support the students and implementation outline, as well as plans for moving forward with this program. Teachers and students were present and all seemed very pleased with the success that they are experiencing with this program.

SUMMER SCHOOL STUDENT ACHIEVEMENT FOLLOW-UP:

Dean of Students/Coordinator of Summer Programming, Amy Chaffee updated the Board of Education on data regarding assessments for students that participated in summer school comparative to those who did not. COVID had really made an impact on attendance, behavior and academics. Mrs. Chaffee has already started planning the program for this summer.

PRESIDENT REPORT:

President Lingle appreciates all the good press of the district lately. A lot of good things going on around in district.

The board roundtable is a nice forum for sharing information, the next one is scheduled for February 14. Topics ideas are welcome.

SUPERINTENDENT REPORT:

Mr. Baumann shared that the Middle School started an afterschool program focusing on supporting the students. They will be implementing an afterschool academic study hall after the winter recess. These programs are funded through the Federal Stimulus Fund.

January Regents exams were cancelled by the state. It is uncertain what will happen in the future.

Mr. Baumann will have a draft calendar for next school year shortly. There will not be much room for extra days.

There has been an increase in COVID in the district, and elsewhere.

COMMITTEE REPORTS:

Trustee Kennedy updated the board on a recent Health and Wellness Committee meeting. The committee will be sharing an informational pamphlet with families outlining programs available in many areas of needs. The committee discussed attendance and discipline issues as well as the vaping problem with students.

The PTSA was represented by Corrie Murray who share several recent fundraising activities as well as programs that have given back to our students directly. The PTSA is very happy to be working with parents, students, staff and the community to make their events successful.

NEWFANE TEACHER’S ASSOCIATION REPRESENTATIVE:

The NTA was represented by C. Gretz, the NTA wishes everyone a Happy Holidays.

The Routine Order of Business was voted on by consensus to be listed separately in the minutes.

ROUTINE ORDER OF BUSINESS

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, that the minutes of the November 16, 2021 and December 7, 2021 meetings of the Board of Education be and are approved.

Approved meeting minutes
Encl. 2021.12.21.8A

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, that the Board of Education, upon reviewing the recommendation of the Committee on Special Education and the Committee on Preschool Special Education will arrange for the appropriate special education programs and services to be provided for meetings held as listed in Enclosure 2021.12.21.8B.

Approved the classification and placement of students
Encl. 2021.12.21.8B

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Monthly Budget Transfers Report for the period of November 2021.

Accept and filed the Monthly Budget Transfers Report
Encl. 2021.12.21.8D

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Monthly Capital Budget

Accepted and filed the Monthly Capital Budget Status Report

Status Report for the period ending November 2021.

Encl. 2021.12.21.8E

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the following Warrant Reports for the period of November 2021.

Accepted and filed the
Monthly Warrants
Encl. 2021.12.21.8F

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the School Lunch Profit and Loss Statement for the period of October 2021.

Approved the school
lunch profit and loss
statement
Encl. 2021.12.21.8G

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Oudette RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept and file the Quarterly Student Activity Funds Report for period ending September 2021.

Accepted and filed the
Quarterly Student
Activity reports
Encl. 2021.12.21.8H

Resolution Carried: 7 YES 0 NO

The Personnel Order of Business was voted on by consensus to be listed separately in the minutes.

**PERSONNEL ORDER OF
BUSINESS**

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education accept the resignation of Kate Betteridge from her Nurse position effective November 8, 2021 at the close of business.

Accepted the resignation
of K. Betteridge
Encl. 2021.12.21.9A

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski RESOLVED, upon the recommendation of the Superintendent of Schools, that the Board of Education grant Adria Francani, teacher in the Music Tenure area, an unpaid leave of absence from December 23, 2021 through June 30, 2022.

Approved an unpaid
leave of absence, A.
Francani
Encl. 2021.12.21.9B

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski RESOLVED, upon the recommendation of the Superintendent of Schools, that Cameron Seib, residing in Newfane, New York, be and is appointed as a long-term substitute, High School Music teacher, step 1, Bachelors, prorated, effective September 13, 2021 through June 30, 2022, benefits effective December 1, 2021.

Appointed C. Seib, long
term substitute teacher
Encl. 2021.12.21.9C

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski RESOLVED, upon the recommendation of the Superintendent of Schools, that the following extracurricular club and organization operate for the 2021-2022 school year and that the following advisors be and are appointed

Appointed
extracurricular advisors,
Musical
Encl. 2021.12.21.9D

according to provisions of Appendix C, Co-Curricular Stipends, of the Newfane Teacher's Association Collective Bargaining Agreement.

High School:	Percentage (18% total)	
Musical Director	Claudia Hovey	6.0
Musical Assistants:		
Vocal Director	Cameron Seib	2.0
Orch. Director/Producer/Tech Director	Christopher Hart	5.0
Asst. Producer/Musician	Michell Hart	2.0
Sets/technical Producer	Victor Thibault	3.0
Resolution Carried:	7 YES	0 NO

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski RESOLVED, upon the recommendation of the Superintendent of Schools, that the following people be and are approved as substitutes in the district as noted:

Approved district substitutes
Encl. 2021.12.21.9E

- Walter Haines – non-certified Substitute Teacher
Effective November 29,2021
 - Jade LaRock – non-certified Substitute Teacher
Effective November 29, 2021
 - Cameron Stanton – non-certified Substitute Teacher
Effective November 29, 2021
- Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski RESOLVED, upon the recommendation of the Superintendent of Schools, that the following individuals, be and are approved as unpaid assistants for the 2021-22 school year in the sport noted, with the understanding that unpaid assistants are to work under the direct supervision of the Head Coach and that at no time are they to supervise students unattended.

Appointed unpaid volunteer coaching assistants
Encl. 2021.12.21.9F

<u>NAME</u>	<u>SPORT</u>
Nick Kiser	Swimming
Pete Dickenson	Boys Basketball
Cameron Stanton	Girls Modified Basketball
Resolution Carried:	7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski RESOLVED, upon the recommendation of the Superintendent of Schools, the Board of Education approve the hourly rate for Cafeteria Monitor, Bus Monitor, Substitute Instructional Associate, Substitute Food Service Helper and Substitute School Monitor be increased to \$13.20 per hour effective December 31, 2021, due to the increase in the state minimum wage and: FURTHER RESOLVED, that the Board of Education approve the memorandum of agreement relative to the Civil Service Employees Association, and that the Superintendent of Schools be and is authorized to sign said memorandum of agreement.

Adjusted wages due to increase in minimum wage
Encl. 2021.12.21.9G

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Stefanoski

Approved employment,

RESOLVED, that the Superintendent shall be authorized to employ the following personnel, as necessary, with compensation according to the following schedule for the 2021-2022 School Year, Building Substitute Teacher @ \$135.00/day and;

Building Substitute Teachers
Encl. 2021.12.21.9H

FURTHER RESOLVED, that the following individuals be appointed to the position of Building Substitute Teacher per the attached employment contract.

Elementary School – Makenzie Emmons

Middle School – Mark Brown

High School – Abbie Huntington

Resolution Carried: 7 YES 0 NO

The New Order of Business was voted on by consensus to be listed separately in the minutes.

NEW ORDER OF BUSINESS

Motion made by Trustee Tomasine and seconded by Trustee Kennedy RESOLVED, upon the recommendation of the Superintendent of Schools, that Christopher Hart and Cameron Seib, High School Music Teachers, and (4) Four High School Students, be approved to attend the New York State School Music Association Area All State Conference, in Fredonia, New York, November 19-20, 2021, and also are approved the associated expenses as per enclosure 2021.12.21.10A.

Approved the NYSSMA Area All-State Music Conference request
Encl. 2021.12.21.10A

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Kennedy RESOLVED, upon the recommendation of the Superintendent of Schools, that the district policy listed below and annexed to this resolution as enclosure 2021.12.21.10B receive their first reading December 7, 2021 and their second and final reading on December 21, 2021.

Adopted policy changes
Encl. 2021.12.21.10B

- #6150 Alcohol, Tobacco, Drugs & Other Substances (staff)
- #7131 Education of Students in Temporary Housing
- #7320 Alcohol, Tobacco, Drugs & Other Substances (students)
- #8280 Instruction for English Language Learners
- #1510 Regular Board Meetings and Rules (Quorum and Parliamentary Procedure)
- #6220 Temporary Personnel
- #8210 Safety Conditions and Prevention Instructions
- #8240 Instruction in Certain Subjects

Resolution Carried: 7 YES 0 NO

Motion made by Trustee Tomasine and seconded by Trustee Kennedy WHEREAS, the Newfane Central School District, Niagara County, New York (the “District”), after consultation by District officials with the District’s selected architectural firm (Cannon Design), has resolved that the District should undertake a capital outlay project involving modest upgrades and improvements at the District’s Middle School building, such work being anticipated to include, but not necessarily to be limited to, the removal and replacement of the gymnasium bleachers and wall pads with new motorized bleachers and new wall pads, and associated work (collectively, the

Approved a SEQRA, annual outlay capital project
Encl. 2021.12.21.10C

“Project”); and

WHEREAS, the estimated maximum cost of the Project (inclusive of all preliminary and incidental costs) has been determined by Cannon Design to be \$100,000; and

WHEREAS, the Project is to be financed by the application of \$100,000 of funds to be earmarked for such purpose as a “Transfer to Capital Fund” in the District’s approved (2021-2022) budget, with the work on the Project expected to be completed during the 2021-2022 fiscal year of the District; and

WHEREAS, in accordance with State Education Department guidance and policy, the District/Board of Education is the appropriate agency to be the lead agency to undertake Project review under the State Environmental Quality Review Act (“SEQRA”); and

WHEREAS, Section 617.5 of the SEQRA regulations (6 NYCRR Part 617) provides that certain activities are Type II actions which are not subject to review under SEQRA and that such activities include “maintenance or repair involving no substantial changes in an existing structure or facility;” and “replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site...”; and

WHEREAS, the Project constitutes such maintenance, repair activities; and/or in-kind, same-site replacement, rehabilitation or reconstruction activities; and

WHEREAS, under the terms of the 2017 Memorandum of Understanding (a/k/a Letter of Resolution or “MOU”) between the State Office of Parks, Recreation and Historic Preservation (“OPRHP”) (a/k/a State Historic Preservation Office or “SHPO”) and SED, and under the terms of MOU’s exemption form, a project is exempt from SHPO review if (i) a building is less than 50 years old at the time of project initiation and it is not the work of a recognized Master Architect, Designer or Builder, or associated with persons or events significant in the history of the State of New York, or (ii) a building is 50 years old or older but has previously been evaluated by SHPO and found not to meet the criteria for inclusion in the State and National Register or (iii) the project work on a building falls under exempt work items specified in Appendix A of the Letter of Resolution, has been designed in accordance with the Letter of Resolution / MOU, certain scope of work items have been submitted to SHPO for review and approval if required by the Letter of Resolution, and therefore the project will have little or no potential impact on the character of historic resources; and that, regardless of any of the three exemptions being selected, any portions of a project that include site work or ground disturbance, not covered under the work items specified in Appendix A, will be submitted to SHPO for review of possible impacts to archeological resources; and

WHEREAS, as indicated in SHPO’s Cultural Resource Information System (“CRIS”), SHPO determined in 2020 that the Middle School building is “eligible” for listing on the National or State Register of Historic Places (“Registers”), and, therefore, the building is thus not exempt under either items (i) or (ii) described above; and

WHEREAS, although the Middle School building is “eligible” for listing on the

Registers, Cannon Design has determined that the proposed Project work falls within the types of exempt work items identified in Appendix A of the Letter of Resolution / MOU and therefore the proposed Project work is exempt from review by SHPO under item (iii) described above and that it will have no anticipated impacts on historic resources, although Cannon Design may nonetheless submit information on the proposed work to SHPO for confirmation;

NOW THEREFORE, BE IT RESOLVED, that it is the final determination of the District's Board of Education that the Project is a Type II action, which is not subject to review under SEQRA, and that the Project will not result in a significant adverse impact on the environment; and be it further RESOLVED, that funding for the Project has been included as a "Transfer to Capital Fund" line item (not exceeding \$100,000 in amount) in the District's approved budget for the 2021-2022 fiscal year (with appropriate additional notification to District voters regarding the anticipated details of the work having been given in connection with the District's regular budget approval process), so that the Project may be initiated and completed during the District's 2021-2022 fiscal year; and be it further RESOLVED, that this resolution will take effect immediately.

Resolution Carried: 7 YES 0 NO

**CONCLUDING ORDERS
OF BUSINESS**

There were no comments at this time.

Public comments

This time was used for trustees to share information without action.

Anything for the "good
of the order"

- Instructional Coaching

**PRESENTATIONS FOR
THE NEXT MEETING**

Motion made by Trustee Schmitt and seconded by Trustee Oudette
MOVED, that the Board of Education enter into executive session to discuss
a specific personnel item.

Executive Session

Resolution Carried: 7 YES 0 NO

Recessed at: 8:47 pm Reconvened at: 9:26 pm

Motion made by Trustee Schmitt and seconded by Trustee Tomasine
MOVED, that the Board of Education adjourn the meeting.

ADJOURNMENT

Resolution Carried: 7 YES 0 NO

Meeting adjourned at: 9:27 pm

Respectfully submitted,

Bernadette Seymour
District Clerk